



MANUAL OF MILITARY DECORATIONS & AWARDS

September 1996

Office of the
Assistant Secretary of Defense
(Force Management Policy)



OFFICE OF THE SECRETARY OF DEFENSE

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FOREWORD

This Manual is reissued under the authority of DoD Instruction 1348.33, "Military Awards Program," August 26, 1985.

DoD 1348.33-M, "Manual of Military Decorations and Awards," June 1993, is hereby canceled.

This Manual applies to the Office of the Secretary of Defense (OSD), the Military Departments, the Chairman of the Joint Chiefs of Staff, DoD Field Activities supported by the OSD or Chairman of the Joint Chiefs of Staff (hereafter referred to collectively as "the DoD Components"), the Unified Combatant Commands, and the Defense Agencies.

This Manual is effective immediately and is mandatory for use in managing the DoD Military Awards Program. Any regulatory document issued by a DoD Component that conflicts with this Manual shall be rescinded.

Send recommended changes to this Manual through channels to:

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- (z) Executive Order 11965, “Establishing the Humanitarian Service Medal,” January 19, 1977
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- (ii) Section 152 of title 26 United States Code, “Dependent Defined,” 1988
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- (ll) Deputy Secretary of Defense Memorandum, “Acceptance and Wear of the Inter-American Defense Board Medal and Ribbon,” May 12, 1981
- (mm) Deputy Secretary of Defense Memorandum, “Multinational Force and Observers Medal,” July 26, 1982
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- (gggg) Executive Order 9265, "Establishing the American, European-African-Middle Eastern and Asiatic-Pacific Campaign Medals," November 6, 1942; as amended by Executive Order 9706, March 15, 1947
- (hhhh) Executive Order 9365, "Establishing the Women's Army Corps Service Medal," July 29, 1943
- (iiii) Public Law 79-135, "An Act to Establish the World War Two Victory Medal," July 6, 1945, 59 Stat. 461
- (jjjj) "An Act to Establish the U.S. Antarctica Expedition Medal," September 24, 1945
- (kkkk) "An Act to Establish the Medal for Humane Action," July 20, 1949, 65 Stat. 477
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CHAPTER 9

OFFICE OF THE SECRETARY OF DEFENSE IDENTIFICATION BADGE

A. INTRODUCTION

The Office of the Secretary of Defense Identification Badge (hereafter referred to as the “OSD Badge”), authorized under 10 U.S.C. 1125 (reference (tt)), provides a distinct identification of military staff members while assigned and, after reassignment, indicates that the Service member has satisfactorily served on the Secretary of Defense’s staff.

B. POLICY

1. Description of the OSD Badge. The OSD Badge consists of a silver sunburst of 33 rays and a gold annulate with 13 stars on which is imposed an eagle with a shield on its breast grasping 3 crossed arrows. The OSD Badge is produced in two dimensions, a full-size (2 inches in diameter) and a miniature badge (1 1/2 inches in diameter).

2. Manner of Wearing

a. The uniform regulations of the Military Services shall govern the wearing of the OSD Badge.

b. Lapel pin replicas of the OSD Badge are not issue items. Purchased through civilian sources or the Pentagon **Tri-Service** clothing sales, they may be worn by the civilian OSD staff at their own discretion.

C. ELIGIBILITY

1. Temporary. The Chief, Military **Personnel** Division, Personnel and Security Directorate, WHS, shall issue one **full** size and one miniature OSD Badge to all Service members during inprocessing, when they are assigned on a permanent basis to any of the following organizational elements:

- a. The immediate Offices of the Secretary and the Deputy Secretary of Defense.
- b. The Offices of the **USDs**.
- c. The Offices of the **ASDS**.
- d. The Office of the Comptroller of the Department of Defense.
- e. The Office of the GC, DoD.

f. The Office of the Inspector General of the Department of Defense (IG, DoD).

g. The Offices of the ATSDS or Deputy Secretary of Defense.

h. The Office of the Defense Advisor, U.S. Mission to NATO.

i. The Offices of the Directors of Net Assessment, Operational Test and Evaluation (OT&E), the Ballistic Missile Defense Organization (BMDO), the Advance Research Projects Agency (ARPA), the DSAA, and the DA&M.

j. The DoD Field Activities.

2. Permanent

a. Active Duty Service Members. On completion of 1 year of duty with any of the elements specified in subsection C. 1., above, a Service member, including a Reserve component officer serving on a statutory tour or enlisted member serving under the 10 U.S.C. (reference (tt)) shall be entitled to permanent possession of the OSD Badge, if any of the following criteria is satisfied:

(1) Assignment to the permanent staff in an authorized billet charged against the OSD personnel ceiling on or after January 31, 1961, for no less than one year,

(2) Temporarily assigned with OSD, approved by the DA&M, OSD, for no less than one year. That includes the OSD Fellowship Program.

(3) Any combination of subparagraphs C.2.a.(1) and C.2.a.(2), above, totaling more than 1 year.

b. Reserve Components. Members of the Reserve components who are assigned to any of the organizational elements specified in subsection C. 1., above, shall be entitled to permanent possession of the OSD Badge, if they have been assigned to an individual mobilization **augmentee** position for not less than two years and have performed at least 24 days of active duty for training in such position, on or after January 1, 1979.

D. ISSUANCE OF CERTIFICATE OF ELIGIBILITY

A certificate of eligibility shall be prepared by the Chief, Military Personnel Division; Personnel and Security Directorate, WHS, and shall constitute the authority for purchase of permanent issue of the OSD Badge. It must be authorized and approved by one of the following:

1. The Secretary of Defense.

2. The Deputy Secretary of Defense.

3. The USD.
4. The ASD.
5. The GC, DoD.
6. The IG, DoD.
7. The Assistant to the Secretary of Defense.
8. The Defense Advisor, U.S. Mission to NATO.

9. The Directors of Net Assessment, **OT&E**, BMDO, the ARPA, the DSAA, and the DA&M OSD; or the DoD Field Activities.

E. PROCEDURES

1. The Chief, Military Personnel Division, Personnel and Security Directorate, WHS, shall provide the completed SD Form 525, "Office of the Secretary of Defense Identification Badge Certificate" to the approving official for presentation.

2. The authorizing official shall:

a. Complete the endorsement of the notice of eligibility and return it to the Chief, Military Personnel Division, Personnel and Security Directorate, WHS.

b. Present the certificate to the recipient.